



Louisiana SBAP Newsletter

Vol. 13, No. 1

Louisiana Small Business Assistance Program

First Quarter 2005

Assisting small businesses to comply with environmental regulations



**We're
Ready to
Help You!**

The DEQ Technical Advisors listed below are experienced, highly knowledgeable, and committed to enhancing relationships between the DEQ and regulated small businesses. If you qualify as a small business, call us for information or assistance in complying with environmental regulations:

Capital (Baton Rouge)

Patrick Devillier - 225/219-3260

Northwest (Shreveport/Monroe)

Larry Lashley, P.E. - 318/676-7476

Southwest (Lake Charles)

Markle Farber - 337/491-2804

Southeast (New Orleans)

Loni Gaudet - 504/736-7701

Wally Bounds, P.E. - 504/736-7767

Acadiana (Lafayette)

Mike Savoy - 337/262-5591

Felesha Jett - 337/262-1790

Toll Free

1-800-259-2890

(in Louisiana)

E-Mail: sbap@la.gov

Web site: www.deq.louisiana.gov/assistance/sbap

Small Business Ombudsman

Nathan Levy - 225/219-3956



Announcing the Small Business Notification Program

by Richard A. Lehr, Manager, and Beth Altazan-Dixon, Environmental Project Specialist, Baton Rouge Headquarters

The SBAP is announcing its latest service to assist small businesses in complying with state and federal environmental laws and regulations. The "Small Business Notification Program" is designed to remind small businesses when to generate a record or to submit a report. Any small business with less than 100 employees that is required to keep a record of its environmental activities or send a report to the Department of Environmental Quality (DEQ) or the Environmental Protection Agency (EPA) is eligible for this service. The service consists of e-mailing a business on or before the day a record is to be logged or a report is to be mailed to remind the operator to take the appropriate action. The service will also attempt to notify the small business of any new regulation or change in the old regulation in time for them to be in compliance.

This program will also provide access to calendar date notifications of seminars, workshops, and conferences held by the Department.

To enroll in the program a small business must provide the following information:

- Name of company
- Mailing Address and Physical Address
- Phone Number
- Contact Name
- Business Description
- AI Number
- SIC or NAICS number
- E-mail address
- List of permits issued to the company

• Obligations to DEQ and/or EPA (Reports, records, etc)

If you wish to enroll in this new service, just e-mail the above information to sbap@la.gov, and your first e-mail reminder will arrive in a few days. (See page 3 for further information.)

Tier II Chemical Inventory Reports Due MARCH 1st of Every Year

by John M. Savoy, Environmental Chemical Specialist, Acadiana Regional Office

Facilities covered by The Emergency Planning and Community Right-to-Know Act (EPCRA) must submit an emergency and hazardous chemical inventory form to the LEPC (Local Emergency Planning Districts), the SERC (State Emergency Response Commission) and the local fire department annually. This is done by submitting a Tier II report.

Tier II inventory must be filed between the dates of January 1, 2005 and March 1, 2005 for calendar year 2004. Filing electronically is now mandatory and can be accomplished going to: www.dps.state.la.us/lcnweb.nsf

If you have previously filed, simply use the Tier II User ID and

Password assigned to you in past years. If you have not filed previously, go to: www.dps.state.la.us/lcnweb.nsf. Click on the green Tier II button. After completing the registration, a user ID and password will be mailed to you.

Guidance documents are available at the Right-to-Know web site: www.lsp.org/rtk.html

If you have any problem or questions, please contact the Louisiana State Police, Right-to-Know Unit at: rtktier2@dps.state.la.us, or telephone (225) 925-6248.

Your Small Business Technical Advisor will also be able to assist in your filing this year.

Report Reminders:

January 28th: Annual, Semi-annual, and quarterly Discharge Monitor Reports due.

March 1st: Hazardous Waste Annual Report, Tier II report due.

March 2-4th: DEQ's Annual Conference on the Environment in Lafayette.

March 31st: 2nd Title V Semiannual Monitoring Report, Title V Annual Compliance Certification, and Annual Emission Inventory Report (EIR) due.

Southwest Drycleaners Association Convention Meets in Baton Rouge

The Southwest Drycleaners Association (SDA), representing the drycleaners in Arkansas, Colorado, Kansas, Louisiana, Missouri, New Mexico, Oklahoma, and Texas will hold their 98th **Annual Convention in Baton Rouge March 4-6th at the Sheraton Hotel.**

The Louisiana DEQ's Small Business Assistance Program (SBAP) will be featured on the agenda. The Louisiana program, reported to be one of the best in the nation, will present how it has assisted the small businesses in Louisiana to comply with state and federal regulations and improve the environment of the state over the past 12 years.

Tours have been scheduled to visit the Antique Village of Denham Springs, a golf outing at The Bluffs,

Nottoway Plantation, and Alligator Bayou.

Small businesses are increasingly playing an important role in the U.S. economy, accounting for 99.7% of all businesses in the U.S. and 51% of private-sector output. Therefore, it is increasingly important that these small businesses know what their environmental responsibilities are. Likewise, they have certain rights in this maze of regulations, and it is the SBAP that helps them understand these rights.

The Louisiana Department of Environmental Quality and the SBAP welcome the Southwest Drycleaners Association to Louisiana and know they will enjoy our great state.



REMINDER: DO YOU NEED A SPEAKER FOR YOUR NEXT SAFETY MEETING? CALL YOUR REGIONAL TECHNICAL ADVISOR LISTED ON THE FRONT SHEET OF THIS NEWSLETTER OR CALL THE HOTLINE. WE WILL BE GLAD TO COME TO YOUR FACILITY.....

GIVE US A CALL!

1-800-259-2890

NESHAP for Boilers and Process Heaters

(excerpted from "Clean Air Clips," Illinois Department of Commerce and Economic Opportunity, Small Business Environmental Assistance Program, Fall 2004 issue)

The National Emission Standards for Hazardous Air Pollutants (NESHAP) for Industrial, Commercial and Institutional Boilers and process Heaters was finalized September 13, 2004. Any boiler or process heater that is located at a major source* for Hazardous Air Pollutants (HAPs) may be impacted by this rule. Boilers and process heaters emit HAPs such as arsenic, cadmium, chromium, hydrogen chloride, hydrogen fluoride, lead manganese, mercury and nickel. The boiler or process heater, by itself, may not be major, but may still be impacted if the entire facility operation is major for HAPs.

There are **NO REQUIREMENTS** for **existing small units** (all fuel types) and **new small units using gas fuel**. A small unit is defined as any firetube boiler and any boiler or process heater less

than or equal to 10 million Btu/hr. Existing units are units that commenced construction before January 13, 2003; new units are units built on and after January 13, 2003. So, existing small units and new small units using gas fuel have no emission limits, no monitoring, no records and no notifications.

Existing large units (defined as any watertube boiler or process heater greater than 10 million Btu/hr) using gas and liquid fuel, new small units using distillate fuel oil only or combined with gas fuel only have to submit an initial notification by March 12, 2005.

All other units will have emission limits, possible testing, possible control requirements, monitoring, recordkeeping and reporting requirements. Initial notifications will also be required for these units by March 12, 2005. Reminder, several companies

already submitted initial notifications in 2002 as required by the 112j rule. For additional information, please visit the U.S. EPA's website www.epa.gov/ttn/atw/boiler/boilerp.html or contact the SBAP assistance hotline at 800-259-2890.

**Major source is defined as one that emits greater than 10 tons of a single HAP or a total of 25 tons of combined HAPs. For a list of U.S. EPA regulated HAPs, visit the Website at: www.epa.gov/ttn/atw/188polls.html or contact the SBAP hotline at 800-259-2890.*

Small Business Notification Program (from page 1)

If you wish to enroll in the new Notification Program, please e-mail the information below to sbap@la.gov or call it in to Beth Altazan-Dixon at 1-800-259-2890 or 225-219-3261.

Name of Company: _____

Mailing Address: _____

Company Phone Number: _____

Contact Name: _____

Business Description: _____

If a dry cleaner, are you a PERC user? _____

AI (DEQ Agency Interest) Number: _____

SIC Code or NAICS Number: _____

E-mail Address: _____

List of current and active permits issued to the company: _____

Obligations to DEQ and/or EPA (Reports, records, etc.) _____

A Farewell Message from Dick Lehr, Engineer Manager



The 12th year of the Small Business Assistance Program (SBAP) has been one of growth and change. Our assistance activities have increased in most categories and two of our veteran engineers have moved on. Chris Mayeux was detailed to Environmental Science Manager and Leah Roger retired to mother her two sons and do part-time consulting work. These two will be sorely missed, but we wish them the very best. Wally Bounds, a Chemical Engineer, joined the program and is assisting the small businesses in the Southeast Region. Felesha Jett, a Mechanical Engineer, joined the activity in the Acadiana Region.

We are very fortunate to have a new Ombudsman, Nathan Levy, who is a former staff member of the SBAP. He is the Agency Ombudsman and the Small Business Ombudsman. We welcome him and know he will be an asset to our group.

Larry Lashley and Administrator Ronnie Wascom attended the annual SBO/SBAP conference in Sacramento, CA and returned with many new ideas. Since then, Mr. Wascom has been reassigned to a new position and Linda Levy is now our Administrator. The DEQ's management has assigned the SBAP the task of training small business tank owners. To prepare for this task, the SBAP staff received training from the U.S. EPA, Region 6, in the Underground Storage Tank problem.

We continued to improve the waters of the state by conducting two more seminars on the techniques of operating sewage treatment plants and continue to instruct individual owners of plants.

After more than 12 years with the SBAP and more than seven years managing the program, I will retire in March, 2005. My time with the agency and especially the small business group has been a very rewarding experience in the evening of my life. My swan song is to leave the program with a new notification program and a new database.

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